



**PIONEER HIGH SCHOOL  
STUDENT TIME CARD**

**Important Community Service Guidelines**

1. Community Service is defined as volunteer service for an approved *non-profit* agency.
2. Approved service for *non-profit* agencies will be limited to 8 hours a day.
3. Community Service hours will not be given for service performed for a parent or relative.
4. Service hours completed for a Science Camp during school hours will be limited to a total of 20 hours per week, unless completed during a vacation or summer break. Camp hours completed during a vacation or summer break will be limited to 8 hours per day.
5. Service hours through a church or church youth group may count as long as it does not include evangelization. (A complete list of guidelines can be found at [www.sjusd.org](http://www.sjusd.org))
6. **Community Service Inquiry**- Is for students who want to verify a certain agency or are looking to create their own service project and wondering if their hours will count towards the graduation requirement. Hours completed BEFORE turning in an inquiry are not guaranteed to count. To verify if your service will be appropriate, please fill out a Community Service Inquiry form and submit it to Mr. Burrell, Rm. P4, or Student Services. Inquiry forms can be obtained from room P4 or Student Services.

Name of Non-Profit Agency

Describe Student's Duties/Responsibilities

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